

**THE RULES FOR
THE ROBERT CLAIBORNE WILSON AWARD**

**THE GRAND CHAPTER
ROYAL ARCH MASONS IN VIRGINIA**



THIRD EDITION – JANUARY 2012

I. ACTIVITIES THE CHAPTER MUST ACCOMPLISH

- A. The High Priest has Certificate of Qualification
Certificate Number _____ dtd _____
- B. The King has Certificate of Qualification
Certificate Number _____ dtd _____
- C. The Scribe has Certificate of Qualification
Certificate Number _____ dtd _____
- D. The Secretary has submitted all monthly and other reports required by the Grand Chapter.
- E. The Chapter has made a recommendation for the DDGHP to be appointed for the Capitular Year ensuing.
- F. The High Priest, King and Scribe (a minimum of 2) were present at the Official Visit of the Grand High Priest to the District.
- G. Name of the representative at the Grand Convocation
Companion _____
- H. An Annual audit of the records has been performed.

II. RITUAL

	POINT VALUE	EARN
A. Scribe has Certificate of Qualification Number _____ dtd _____	(25)	_____
B. Chapter has accomplished the following: 1. Each member attending a ritual school. <i>(list names, dates and school attended on separate sheet & attach</i>	(10)	_____
2. Each degree qualification earned on the Grand Chapter Certificate of Proficiency <i>(list names, dates and degree(s) on separate sheet & attach</i>	(30)	_____
C. Chapter Lecturer who is not the High Priest Companion _____	(10)	_____

D. Chapter member can take the following part, including any floor work
(use additional pages if necessary)

1. Mark Master
 - Right Worshipful Master Companion _____ (10) _____
 - Other Speaking Parts Companions _____ (5) _____
2. Past Master
 - Right Worshipful Master Companion _____ (10) _____
 - First Speaker Companion _____ (10) _____
 - Second Speaker Companion _____ (10) _____
 - Other Speaking Parts Companion _____ (5) _____
3. Select Master
 - King Solomon Companion _____ (10) _____
 - Captain of the Guard Companion _____ (10) _____
 - Other Speaking Parts Companions _____ (5) _____
4. Principal Conductor(HA)
 - Captain of the Guard Companion _____ (10) _____
 - Other Speaking Parts Companions _____ (5) _____
5. Most Excellent Master Degree
 - Right Worshipful Master Companion _____ (10) _____
 - Other Speaking Parts Companions _____ (5) _____
6. Royal Arch Degree
 - High Priest Companion _____ (10) _____
 - King (White Lecture) Companion _____ (10) _____
 - Scribe (Pink Lecture) Companion _____ (10) _____
 - Captain of the Host Companion _____ (10) _____
 - Principal Sojourner Companion _____ (10) _____
 - Other Speaking Parts Companions _____ (5) _____

E. Each degree that is conferred/exemplified
By members of this Chapter (5) _____

(List degrees and dates on a separate sheet of paper and attach)

F. Chapter has conducted the Memorial Service (10) _____

TOTAL POINTS FOR SECTION II _____

III. MASONIC EDUCATION

A. Chapter Education Officer, who is not the High Priest Companion _____ (10) ___

B. Each program presented at a Chapter meeting (List program, Presenter and date on a separate sheet of paper) (10) ___

- 1. 20 or more Attendees (30) ___
- 2. 15 – 19 (20) ___
- 3. 10 – 15 Attendees (10) ___

C. Chapter presented a program/conferred a degree or another at another Chapter and had at least 5 members in attendance. (List Chapter visited, program/degree conferred and members attending on a separate sheet of paper and attach)

TOTAL POINTS FOR SECTION III _____

IV. ADMINISTRATION

A. Each Officer attending Grand Convocation (10) ___
(Maximum 50 points)
1. _____ 2. _____
3. _____ 4. _____
5. _____

B. Each Officer attending the Grand High Priest's Official Visit (Exclusive of the High Priest) (10) ___
(maximum 40 points)
1. _____ 2. _____
3. _____ 4. _____

C. Chapter officially received the DDGHP (5) ___

D. Chapter officially received the District Liaison Officer (5) ___

E. Chapter made planned and announced visits to other Chapters with at least 4 members. (10) ___
(List Chapter, date visited and members attending on a separate sheet of paper)

- F. Exaltations during the year (10) ____
(List Candidates and dates Exalted on a separate sheet of paper and attach)
- G. Restorations during the year (10) ____
(List on a separate sheet of paper)
- H. Affiliations during the year. (5) ____
- I. No credit for Chapter Consolidation (5) ____
(Maximum 25 points)
- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

TOTAL POINTS FOR SECTION IV _____

V. CHARITY, FAMILY AND COMMUNITY SERVICE

- A. An Alzheimer’s Program was presented (20) ____
- B. Chapter attended a place of worship as a body (10) ____
Place of Worship _____ Date _____
- C. Chapter hosted a family event (25) ____
- D. Chapter attended a Masonic Youth Organization meeting (20) ____
With a minimum of 4 members.
(List organization and members present on a separate sheet of paper)
- E. Chapter made a donation to a Masonic Youth Organization (MYO) (5) ____
(Jobs Daughters, Rainbow Girls, DeMolay –pageant, books, etc.)
(Maximum of 20 points)
- 1. MYO _____ 3. MYO _____
- 2. MYO _____ 4. MYO _____
- F. Chapter presented scholarships (25 points per \$100) ____
(Maximum 100 points)

Name of Recipient _____	Amount _____
Name of Recipient _____	Amount _____
Name of Recipient _____	Amount _____
Name of Recipient _____	Amount _____

G. Chapter participated in community oriented public service program.

(Maximum of 2 programs, to include the Alzheimer's Walk)

1. _____ Date _____ (25) ____
2. _____ Date _____ (25) ____

TOTAL POINTS FOR SECTION V _____

VI. MEMBERSHIP

- A. 1. 100% of membership is current as of end of September (December 31 of previous year if Chapter collects dues on a calendar year basis) (50) ____
2. Less than 1% owes one year or less (25) ____
3. Less than 2% owes one year (10) ____

B. 100 % perpetual members (50) ____

C. Each new perpetual member (5) ____
(Maximum 25 points)

6. _____
7. _____
8. _____
9. _____
10. _____

TOTAL POINTS FOR SECTION VI _____

CERTIFICATION

_____ Chapter No. _____

District _____

Date _____

I certify on my honor as a Royal Arch Mason that the information herein provided is correct and that

(Please check one)

- The Chapter has satisfactorily completed all requirements for the Robert Claiborne Wilson Memorial Award.

- An application for waiver is attached. It clearly explains why certain specific requirements should be considered for exemptions and excused during this award Competition period.

High Priest

Seal

Attest: _____
Secretary

The High Priest or Secretary must present this application to the District Lecturer for his review and recommendation **NO LATER THAN SEPTEMBER 30** of each Capitular Year.

AVOUCHMENT

This report is certified by:

Note: [1], [2], or [3] (Please mark out ONE item)

District Lecturer
(For Section 1)

Date Received

Date sent to DDGHP

Note: [1], [2], or [3] (Please mark out ONE item)

District Deputy Grand High Priest

Date Received

Date sent to Grand Secretary

NOTE:

[1] I CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE CHAPTER NAMED HEREIN HAS SATISFACTORILY COMPLIED WITH THE SPECIFIED REQUIREMENTS AND MET OR EXCEEDED THE CONDITIONS FOR THE ROBERT CLAIBORNE WILSON MEMORIAL AWARD. I STRONGLY RECOMMEND THAT SUCH AWARD BY GRANTED.

OR

[2] I HAVE CAREFULLY REVIEWED THE ATTACHED WRITTEN REQUEST FOR WAIVER WHICH APPLIES TO SECTION(S) NOTED. THE RATIONALE CITED IS SOUND. THE CONDITIONS DESCRIBED ARE ACCURATE. THE REASONS PROVIDED INDICATE THAT THERE IS SUFFIEIENT MERIT TO WARRANT FAVORABLE CONSIDERATION. I RECOMMEND THAT AN AWARD BY GRANTED.

OR

[3] I HAVE CAREFULLY REVIEWED THE ATTACHED REQUEST FOR WAIVER WHICH APPLIES TO SECTION(S) NOTED. ALTHOUGH THE CONDITIONS DESCRIBED ARE ACCURATE, I DO NOT BELIEVE THAT THE REASONS PROVIDED FOR NON-COMPLIANCE ARE SUFFIEIENTLY STRON OR EXTRAORDINARY TO WARRANT GRANTING AN AWARD AT THIS TIME.

The application form, with the Certification and Avouchment sections completed, together with any request for waiver **MUST** be submitted to the Grand Secretary, 500 Masonic Lane, Suite C, Henrico, VA 23223 no later than OCTOBER 15TH of each Capitular year, **OTHERWISE IT CAN NOT BE CONSIDERED.**